

APPROVED



Board of Directors Meeting Minutes

Wednesday October 9, 2019 @ 4pm

House of Ancestors Conference Centre – 355 Vancouver Street
Boardroom

Attendees: E. Foley, D. Dougherty, V. Eberherr (arrived at 4:36 pm), R. Holling, K. Gable, Rev. B. Fillier (arrived at 4:41 pm), D. Low, P. Myatovic, J. Kason, R. Holmes (arrived at 5:22 pm)

Staff: C. Van Mook, A. Rubadeau

Chairing: E. Foley, President

Regrets: D. Hillhouse, W. Giannisis, A. Elliott

Notation: V. Eberherr

1. Call to Order

2. Adoption of Agenda

“That the meeting agenda be accepted as presented”.

Motion: K. Gable

Second: R. Holling

Carried ✓

3. Adoption of Minutes

“That the Minutes of the September 11, 2019 meeting be approved.”

Motion: D. Low

Second: J. Kason

Carried: ✓

4. Financial

“That the financial statements be accepted as presented.”

Motion: D. Dougherty

Second: Rev. B. Fillier

Carried: ✓

“That the expenditures be approved as presented.”

Motion: D. Dougherty

Second: R. Holling

Carried: ✓

5 & 6. Consent Agenda

“That the Consent Agenda be received.”

Motion: J. Kason

Second: D. Low

Carried ✓

7. New/Old Business:

- Part-time Event Coordinator - Recommendation

“That the Board approve the immediate hiring of a part-time Event Coordinator to join the Downtown Prince George team”

Motion: K. Gable

Second: R. Holling

Not Carried

Amended to:

“That the Board approve the immediate hiring of a part-time Event Coordinator to join the Downtown Prince George team, up to an annual expenditure of \$20,000 plus benefits and source deductions.”

Motion: D. Dougherty

Second: Rev B. Fillier

Carried ✓

8. OCTOBER MEETING FOCUS

- 2019 Actuals & Year End Forecast
 - Colleen presented forecast of 2019 financial information, responding to questions from the Board.
- 2020 Proposed Budget
 - Colleen presented proposed budget revenues and expenditures for 2020, responding to questions from the Board.
 - Colleen presented a breakdown of revenues and expenditures for Downtown Events in 2019 and proposals for 2020 events, responding to questions from the Board.
- 2020 Program Priorities
 - Colleen highlighted the DPG vision and mission statement as well as the aspects of the organization (Beautification, Events & Promotions, Business Development, Governance)
 - Board and staff engaged in a round table discussion about 2020 priorities for the organization.

9. 2019 Working Calendar and Next Meetings

10. Adjourn

“That the meeting be adjourned”.

Motion: P. Myatovic

Second: R. Holling

Carried ✓

Meeting was adjourned at 7:33 pm