



Board of Directors Meeting Minutes

Wednesday April 11, 2018 @ 12noon

DOWNTOWN PRINCE GEORGE Board Room – 1406 2nd Avenue

Attendees: J. Smith, A. Rubadeau, D. Dougherty, D. Wasnik, M. Barcellos, D. Lowe, V. Eberherr, R. Holmes, P. Myatovic, S. Yu, C. Van Mook

Chairing: Kirk Gable, Vice-President

Regrets: E. Foley, C. Pohl, E. Hummel

Absent: D. Hillhouse, R. Birchall

Notation: J. Smith

1. Call to Order at 12:02PM

2. Adoption of Agenda

“That the meeting agenda be accepted as presented, with addition to New Business”.

Motion: K. Gable

Second: P. Myatovic

Carried: Yes

3. Adoption of Minutes

“That the Minutes of the February 7, 2018 meeting be approved as amended.”

Motion: D. Dougherty

Second: J. Smith

Carried: Yes

- Change seconder to K. Gable instead of R. Holmes on end motion in this financial statement.

4. Financial Statements /Invoices for Approval

“That the financial statements be accepted as presented”.

Motion :D. Dougherty

Second: S. Yu

Carried: Yes

5. Ratification of Email Votes

“That the motion conducted and carried out by email on March 27, 2018, for the 2017/18 Façade Grant Application for 1180 3rd Avenue, be ratified.”

Motion: R. Holmes

Second: D. Dougherty

Carried: Yes

6. Ex-Officio Reports

M. Barcello's – CPG hosting a Downtown PG Engagement Session with regards to a downtown marketing campaign. The invitation to Board members was provided in hard copy and Colleen will email to those Board Members not present.

D. Wasnik – Provided update on the various downtown projects and proposed timelines.

7 & 8. Consent Agenda

“That the Consent Agenda be received.”

Motion: S. Yu

Second: P. Myatovic

Carried Yes

9. New Business:

United Way Affordable Housing Project – Letter of Support Request

- Not enough information available at this time to provide a letter in support.

BIABC Conference – 2020 – 2021

- Dates are available for a bid for 2020/2021. Something for DPG to consider after 2021.

New Societies Act

- Constitution and Bylaws have been reviewed by Wilson King for compliance to New Societies Act
- C. Van Mook and K. Gable lead discussion to explain the proposed bylaws changes
- Changes must be approved by Special Resolution at the AGM.

“To accept changes to Constitutions and Bylaws for presentation for approval at the AGM.”

Motion: R. Homes

Second: D. Lowe

Carries: Yes

New Agenda Item: 2018 Downtown Summerfest

- City approved 15k for 3 years for Summerfest and 5k for 3 years for Winterfest.
- City has put in 18k for Summerfest 2018, 3k is to go towards additional advertising and marketing.
- Crossroads Brewery will be hosting a free street party during the day for families and during the evening for adults as a ticketed event
- Colleen proposes to promote Downtown Summerfest Weekend that will include other downtown businesses who chose to execute an event on Saturday July 14th.

10. 2018 Working Calendar and Next Meetings

AGM – Wednesday May 30, 2018 – 5pm doors open with a 5:30pm AGM start time.

11. In Camera

12. Adjourn

“That the meeting be adjourned”.

Motion: V. Eberherr

Second: S. Yu

Carried: Yes

Meeting was adjourned at 1:18PM