



Board of Directors Meeting Minutes

Wednesday February 7, 2018 @ 12noon

DOWNTOWN PRINCE GEORGE Board Room – 1406 2nd Avenue

Attendees: C. Van Mook, A. Rubadeau, E. Foley, J. Smith, P. Myatovic, M. Barcellos, D. Wasnik, D. Dougherty, C. Pohl, K. Gable (via phone), D. Hillhouse

Chairing: Eoin Foley, President

Regrets: E. Hummel, V. Eberherr, R. Birchall

Absent: S. Yu, R. Holmes, D. Low

Notation: J. Smith

1. Call to Order at 12:12 pm

2. Adoption of Agenda

“That the meeting agenda be accepted as presented”.

Motion: J. Smith

Second: D. Dougherty

Carried Yes

3. Adoption of Minutes

“That the Minutes of the December 13, 2017 meeting be approved.”

Motion: D. Hillhouse

Second: J. Smith

Carried: Yes

4. Financial Statements /Invoices for Approval

“That the financial statements be accepted as presented”.

Motion: J. Smith

Second: D. Hillhouse

Carried: Yes

T4 Summary is done and was reported today

5. Ratification of Email Votes

“That the motion conducted and carried out by email on January 18, 2018, for the 2017 Façade Grant Payment to 1362 2nd Avenue, and at 582 George Street, be ratified.”

Motion: D. Hillhouse

Second: P. Myatovic

Carried Yes

6. Ex-Officio Reports

Chamber of Commerce – C. Pohl

- New CEO, T. Corrigan at the Chamber for approx. a month.
- True North Forum was a success.
- AGM on March 27, 2018.

City of Prince George – M. Barcellos

- Released economic update for 2017, reviewed highlights. Video was released on youtube that went over the highlights.
- March 8, 2018 E-commerce workshop being held.

City of Prince George – D. Wasnik

- advised she had received questions about the 25% increase for the levy. She has responded that the city handles the process and is referring any persons to contact DPG directly.

7 & 8. Consent Agenda

“That the Consent Agenda be received.”

Motion: D. Dougherty

Second: J. Smith

Carried Yes

9. New Business:

Downtown Community Market Concept

- Discussion around potential spaces downtown.
- Discussion around DPG facilitating a downtown community market.

My Downtown Micro-Grants

- Discussion around previous motion at December 13, 2017 Board Meeting to be carried

“That the micro grant rules be changed so that the business contributes 25% of the cost of the project with the DBIA paying 75% up to \$500.00.

Motion: D. Hillhouse

Second: R. Holmes

Carried: No

Motion was voted on with 2 in favor and 4 opposed. Micro Grants will continue under 2017 guidelines.

10. 2018 Working Calendar and Next Meetings

11. In Camera

12. Adjourn

“That the meeting be adjourned”.

Motion: J. Smith

Second: D. Hillhouse

Carried: Yes

Meeting was adjourned at 1:27pm

APPROVED: April 11, 2018