



## **Board of Directors Meeting Minutes**

June 14, 2017 – Prince George Library – Keith Gordon Room – 888 Canada Games Way

---

Attendees: Darren Low, Derek Dougherty, Eoin Foley, Philip Myatovic, Janelle Smith, Cindi Pohl, Melissa Barcellos, Kirk Gable, Erica Hummel, Deanna Wasnik, Alisha Rubadeau, Colleen Van Mook, David Hillhouse

Chairing: Eoin Foley, President

Regrets: Valerie Ebeherr, Ross Birchall, Kelly Green

Absent: Rod Holmes, Simon Yu

Notation: Janelle Smith

---

### **1. Call to Order at 5:03PM**

Deanna Wasnik arrives at 5:07pm and Melissa Barcellos arrives at 5:08pm

### **2. Adoption of Agenda**

*“That the meeting agenda be accepted as presented”.*

Motion: J. Smith

Second: P. Myatovic

Carried Yes

### **3. Adoption of Minutes**

*“That the Minutes of the April 12, 2017 meeting be accepted as presented.”*

Motion: P. Myatovic

Second: D. Low

Carried: Yes

### **4. Ratification of Email Motions**

*“That the motions conducted and carried out by email, be ratified.*

Motion: J. Smith

Second: D. Dougherty

Carried: Yes

**Noted: P. Myatovic abstained from this vote.**

**See attached additional Motion #11 that was added to the package at the meeting.**

### **5. Financial Statements /Invoices for Approval**

*“That the financial statements be accepted as presented”.*

Motion: D. Hillhouse

Second: D. Dougherty

Carried: Yes

## 6. Ex-Officio Reports

*Chamber of Commerce – C. Pohl*

*- CEO search still ongoing. All three resolutions they presented have passed. Discussion around the trade show/ambassador fair, the goal was to raise awareness of what is going on in the community.*

*City of Prince George – M. Barcellos & D. Wasnik*

*- Business outreach update. Foodie Friday won award in Vancouver on June 13, 2017 at the BC Economic Development Awards for the category of Best Community Project - Greater than 20,000 Population.*

*Tourism Prince George – E. Hummell*

*- During Tourism Week, a two-day event that included a Tourism Ambassador Trade Show & an Open House at the Visitor Centre was well received.*

*- There will be some staff changes at TPG with one resignation and one upcoming maternity leave.*

*- Summer Visitor Centre hours have been extended to be open later and for seven days a week.*

## 7, 8 & 9. Consent Agenda

*“That the Consent Agenda be received.”*

*Motion: K. Gable*

*Second: J. Smith*

*Carried Yes*

## 10. New Business:

*A.*

*“That the proposal by Canada Photofax Ltd. for leasing a new photocopy machine, be approved with the condition that we can cancel without penalty, should we no longer require the machine.”*

*Motion: D. Hillhouse*

*Second: D. Dougherty*

*Carried Yes*

**ACTIONS:**

*The topic of exterior surveillance cameras at local business's downtown was referred to the Business Development Committee for further discussion.*

## 11. 2017 Working Calendar and Next Meetings

- DPG Committees - Committees should re-appoint or newly appoint the Chair position for Board Committees.
- Next board meeting is Wednesday, August 9, 2017 @ 12noon – DPG Office -1406 2<sup>nd</sup> Avenue.

## 12. In Camera

## 13. Adjourn

*“That the meeting be adjourned”.*

*Motion: D. Dougherty*

*Second: D. Hillhouse*

*Carried: Yes*

Meeting was adjourned at: **5:50PM**