



Board of Directors Meeting Minutes

August 9, 2017 – Downtown Prince George Office – Boardroom – 1406 2nd Avenue

Attendees: Darren Low, Derek Dougherty, Eoin Foley, Philip Myatovic, Janelle Smith, Kirk Gable, Simon Yu, Erica Hummel, Alisha Rubadeau, Colleen Van Mook, Ross Birchall (Attended via Phone), Rod Holmes, Simon Yu

Chairing: Eoin Foley, President

Regrets: Deanna Wasnik, Valerie Ebeherr, Cindi Pohl, Melissa Barcellos, David Hillhouse

Absent: Kelly Green

Notation: Janelle Smith

1. Call to Order at 11:59am

2. Adoption of Agenda

“That the meeting agenda be amended to allow Bill Hillhouse to speak at 3.5.”

Motion: P. Myatovic Second: R. Holmes Carried Yes

3. Adoption of Minutes

“That the Minutes of the June 14, 2017 meeting be accepted as presented.”

Motion: J. Smith Second: D. Dougherty Carried: Yes

3.5. Bob Hillhouse

- Discussion around angled parking and planter scheme with the change to angled parking on 5th avenue. Positive feedback so far from both general-public and business owners.
- CPG should be asked to consider cost sharing to fund installation of planters in painted bulb-outs.
- Discussion around angled parking to be put on 7th and 2nd, with 2nd also becoming a two way. Possibility of putting in a light at Queensway and 1st.
- DBIA to talk to 2nd Avenue Business and Property owners on 2nd avenue to get their feedback and thoughts on changing to two-way traffic and angled parking.
- Request made from B. Hillhouse for DPG, Chamber, Majestic Management and Tourism to write letters to the city supporting angle parking and requesting future changes to 7th Ave and 2nd Ave. The request would include changing 2nd Ave to two-way traffic.

“That the DBIA write a letter to City Council to thank them for the 5th angle parking, also request that 2nd avenue be changed to a two-way street with angled parking be put on both sides and that 7th avenue be changed to angled parking with 4-way stops put in on 7th avenue. “

Motion: K. Gable Second: R. Holmes Carried: Yes

Discussion around 4 way stops, decided that was a city engineer’s decision.

“That the DBIA include in the letter to City Council, a request for the installation of traffic lights at Queensway and 1st Avenue.”

Motion: K. Gable Second: R. Holmes Carried: Yes

4. Ratification of Email Motions

“That the motions conducted and carried out through email, be ratified as one block.

Motion: S. Yu Second: D. Dougherty Carried: Yes

K. Gable stepped out of the room at 12:30pm and came back in at 12:40pm.

5. Façade Grant Approval – ‘Prudent’ Building

“That the façade grant payment of \$10,000 with \$7,500 to come from NDIT and \$2,500 from DBIA Funds to Dulce Periculum Investments Ltd for Building at 1205 3rd Avenue, be approved.

Motion: S. Yu Second: D. Low Carried: Yes

6. Financial Statements

“That the financial statements be accepted as presented”.

Motion: K. Gable Second: R. Birchall Carried: Yes

7. Ex-Officio Reports

Tourism – E. Hummel

- Discussion around the pilot project of the security guard/hosts in the downtown core. Tourism partnered with city with having both a security guard and a city ambassador/host. Receiving positive feedback on the project which is slated to go through to mid-September.
- DBIA invited to provide feedback with how project is working.
- BC Housing Sponsoring Outreach worker from AWAC.
- City is paying for Security Personnel.
- Tourism can partner with DBIA for promotional costs, would be put in Tourism’s 2018 budget.
- Tourism had 3x traffic in July due to wildfire evacuees being in PG.

8, 9 & 10. Consent Agenda

“That the Consent Agenda be received.”

Motion: S. Yu Second: J. Smith Carried: Yes

Discussion around Heritage records, it could be utilized as a tool for façade program. Add to agenda for Beautification Committee meeting on August 22, 2017.

11. New Business:

Discussion from E. Foley regarding downtown prescribed zoning. Spoke with city for requirements, they advised it would be a block by block basis, staff researching legalities.

Business Development Task Force – Report is in Board Meeting package.

Levy Bylaw Renewal update – working on putting renewal plan containing business plan, budget, rational. Would like to distribute package to members for feedback.

PG Citizen emailed to advise that Downtown Summerfest was voted #1 reader’s choice for the 2017 Best Annual Event.

12. 2017 Working Calendar and Next Meetings

See Agenda

13. In Camera

14. Adjourned at 1:23PM

“That the meeting be adjourned”.

Motion: J. Smith Second: S. Yu Carried: Yes