

**Downtown Prince George  
Business Improvement Association  
Member Information Form**



All Property Owners and Business Owners in the C1 Zone of Prince George, BC are encouraged to complete the membership information. This enables Downtown Prince George to communicate with you on issues and initiatives while complying with our Bylaws. Completion of this form confirms your membership and voting privileges. Your information will not be shared with any third party. Visit [www.downtownpg.com/privacy](http://www.downtownpg.com/privacy) to view our privacy policy and CASL/consent policy.

|   |  |  |                                |
|---|--|--|--------------------------------|
| Member Category:  | <input type="checkbox"/> Property Owner or <input type="checkbox"/> Tenant                                   |  |                                |
| Legal Business Name:  |  |  |                                |
| Operating Name/dba:<br>(if different from above)  |  |  |                                |
| Operating as:   | <input type="checkbox"/> For Profit (Corp./ Partnership/ Proprietor)   | <input type="checkbox"/> Non-Profit/ Society | <input type="checkbox"/> Gov't |
| Primary Contact Person:   | Name:  |  |                                |
|   | Phone:   |  | Cell: <input type="checkbox"/> |
|   | Email:   |  |                                |
| Name of Authorized Representative:<br>(for AGM voting, terms below)                             |  |  |                                |
| Physical Address of Business or Property(s):  |  |  |                                |
| Preferred Mailing Address:<br>(if different from above)   |  |  |                                |
| I wish to receive my AGM package by:  | <input type="checkbox"/> Email or <input type="checkbox"/> Regular Post Mail or <input type="checkbox"/> Fax |  |                                |
| Do you consent to receive additional information/ updates by email from Downtown Prince George: | <input type="checkbox"/> Yes, I consent <input type="checkbox"/> No, I do not consent                        |  |                                |
| Property Management Company:  | <input type="checkbox"/> N/A   |  |                                |

*By signing this, the member making the application acknowledges the Terms and Privacy Policy provided to him/her and consents to receiving email from Downtown Prince George to the email address listed above.*

\_\_\_\_\_  
Authorized Signatory (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Additional Business Information:**

|                                   |           |  |
|-----------------------------------|-----------|--|
| Online & Social Media Information | Website:  |  |
|                                   | Facebook: |  |
|                                   | Twitter:  |  |
|                                   | Other:    |  |
|                                   | Other:    |  |

**Secondary Contacts who wish to receive information from Downtown PG:**

|                     |            |  |
|---------------------|------------|--|
| Secondary Contact 1 | Name:      |  |
|                     | Email:     |  |
|                     | Date:      |  |
|                     | Signature: |  |

|                     |            |  |
|---------------------|------------|--|
| Secondary Contact 2 | Name:      |  |
|                     | Email:     |  |
|                     | Date:      |  |
|                     | Signature: |  |

|                     |            |  |
|---------------------|------------|--|
| Secondary Contact 3 | Name:      |  |
|                     | Email:     |  |
|                     | Date:      |  |
|                     | Signature: |  |

*By their signature, the above named individuals acknowledge the Terms and Privacy Policy provided to him/her and consent to receiving email from Downtown Prince George to the respective email address listed.*

**NOTES:**

Thank you for submitting a Member Information Form to the Downtown Prince George Business Improvement Association which includes your expressed consent to communicate with you by email. We look forward to connecting with you on our AGM and the various issues and initiatives of the organization.

Please find below our TERMS as they relate Property Owners and Tenants (Businesses) and the conduct of our Annual General Meetings. Please also find a link to our Privacy Statement as pertains to the collection of your information and the use of your email address(es).

If you have any questions regarding your submitted form or the information below, please do not hesitate to contact our office (250) 614-1330.

**TERMS:**

*By signing this, the member making the application certifies that the applicant is a:*

**“Property Owner”** means a person, group, society, body or corporation who holds an interest registered at the Prince George Land Title Office as fee simple owner or purchaser under a registered Agreement for Sale of class five or class six real property, as referred to in Bylaw no. 8263 of the City of Prince George, located within the boundaries of the BIA;

**“Tenant”** means a person, group, society, body or corporation who leases, sub-leases or rents class five or class six real property, as referred to in Bylaw no. 8263 of the City of Prince George, located within the boundaries of the BIA, under a lease with an unexpired term of not less than one year including renewals, or under any form of tenancy where that person has been in actual occupation for no less than six months, from which that person carries on a business and for which that person holds a valid City of Prince George business license.

*Other Definitions:*

**“Authorized Representative”** means that person appointed by a member that is a group, society, body or corporation through a written authorization on the letterhead of that group, society, body or corporation.

**“Proxy Voting”** Voting by proxy is permitted provided that a written Notice of Proxy, in a form approved by the Directors and specifying the meeting to which the proxy applies, is delivered to the Society at, or before, the commencement of that meeting. Pursuant to section 63 of the Society Act, a permanent proxy or proxy entitling a person or member to vote at other than one meeting and adjournment is void.

**PRIVACY POLICY and CANADIAN ANTI-SPAM LEGISLATION POLICY**

Visit [www.downtownpg.com/privacy](http://www.downtownpg.com/privacy)

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**Please return pages 1&2 of this form  
to Downtown Prince George Business Improvement Association**

Scan/Email: info@downtownpg.com

Fax: (250) 614-1550

Mail/Drop Off: 1406 2<sup>nd</sup> Avenue, Prince George BC, V2L 3B6