



Board of Directors Meeting Minutes – Wednesday December 7, 2016

Downtown Prince George Board Room – 1406 2nd Avenue

Attendees: Eoin Foley, Rod Holmes, David Hillhouse, Valerie Eberherr, Erica Hummel, Melissa Barcellos, Deanna Wasnik, Philip Myatovic, Kirk Gable, Janelle Smith, Alisha Rubadeau, Colleen Van Mook

Chairing: Eoin Foley, President

Regrets: Kelly Green, Derek Dougherty

Absent: Darren Low, Ross Birchall, Linda Allen, Simon Yu

Notation: Janelle Smith, Secretary

1. Call to Order at 12:03PM

2. Adoption of Agenda

Motion: D. Hillhouse Second: P. Myatovic

“That the meeting agenda be accepted as presented”.

Carried YES

3. Adoption of Minutes

Motion: D. Hillhouse Second: R. Holmes

“That the Minutes of November 9, 2016 Board Meeting be approved.”

Discussion: M. Barcellos asked to have the last sentence taken out of the ex-officio report saying “will have more focus then.” Also, noted her last name was spelt wrong it should be “Barcellos”

Carried YES

4. Façade Grant Payment Approvals (Handout)

-See attached Handout for motions.

5. Financial Statements

Motion: K. Gable Second: R. Holmes

“That the November 2016 financial statements be accepted as presented”.

Carried: YES

6. Ex-officio Reports

E. Hummel – Tourism PG

- Working on two grant applications.
- One is to grow ambassador program which has been branded Hello PG. Will focus on training and growing digital ambassadors. Talks of having an Ambassador trade show where front line staff can learn about local business/opportunities to promote to visitors. Vendors would offer coupons and chances for trade workers to try for themselves
- Working with Destination BC to promote Route 16 as a heritage route for motorcycle travelers.

M. Barcellos – City of Prince George

- Spoke to the project Economic Development Strategies and 2017 Work Plan.
- Will be presented for approval to City Council on December 19.
- 4 Missions
 - Facilitate Current Business retention.
 - Attract business to expand and diversify the economy.
 - Grow the Workforce.
 - Market Prince George to retain more people and business overall.

D. Wasnik – City of Prince George

- Advised Development Permits are continuing to move.
- Round table discussion regarding the parking scans, feedback from public.

7, 8 & 9. Consent Agenda

Motion: K. Gable Second: D. Hillhouse

“That items 7, 8 & 9 of the Consent Agenda be received.”

Carried: YES

10. New Business

- a. Website Enhancement Project – Tabled Discussion

Motion: K. Gable Second: J. Smith

“That the expenditure of \$5680, plus taxes, to Live Works Communication for a website upgrade be approved.”

Carried: YES

- b. New Societies Act - Update
c. Levy Bylaw Renewal - Update
d. Northern Health Downtown Services Review - Update

11. Next Board Meetings

Wednesday January 11th @ 12noon

12. In-Camera

13. Adjourn

Motion: D. Hillhouse Second: K. Gable

Carried YES

“That the meeting be adjourned”.

Meeting was adjourned at 1:27PM



2016 Façade Improvement Grant Payment Approvals

The Project Review Committee has reviewed the final project submissions for the 8 Façade projects listed below. The documentation for each project meets the requirements of the grant criteria for the 2016 Façade Improvement Grant Program.

RECOMMENDATION:

The Project Review Committee recommends the approval of payment as per the motions below:

1. Prince George Brain Injured Group Society – 1070 4th Avenue

MOTION:

“That the Board approve the remittance of a \$5,000 Façade Grant to the Prince George Brain Injured Group for 1070 4th Avenue, as ratified at the August 17, 2016 Board meeting.”

MOVED by: K. Gable

SECONDED by: D. Hillhouse

IN FAVOUR: Unanimous

CARRIED: Yes

2. Canada Photofax Ltd – 511 George Street

MOTION:

“That the Board approve the remittance of a \$10,000 Façade Grant to Canada Photofax Ltd. for 511 George Street, as ratified at the August 17, 2016 Board meeting.”

MOVED by: K. Gable

SECONDED by: D. Hillhouse

IN FAVOUR: Unanimous

CARRIED YES

3. Coast Inn of the North – 770 Brunswick Street.

MOTION:

“That the Board approve the remittance of a \$10,000 Façade Grant to the Coast Inn of the North for 770 Brunswick Street, as ratified at the August 17, 2016 Board meeting.”

MOVED by: J. Smith

SECONDED by: R. Holmes

IN FAVOUR: Unanimous

CARRIED YES

4. Powerhouse Realty.ca Inc. – 1253 5th Avenue.

MOTION:

“That the Board approve the remittance of a \$4,052.34 Façade Grant to Powerhouse Realty.ca Inc. for 1253 5th Avenue, as ratified at the August 17, 2016 Board meeting.”

MOVED by: V. Eberherr
IN FAVOUR: Unanimous
CARRIED YES

SECONDED by: R. Holmes

5. 0938689 BC Ltd. – 707 Canada Games Way

MOTION:

“That the Board approve the remittance of a \$5,000 Façade Grant to 0938689 BC Ltd. for 707 Canada Games Way, as ratified at the August 17, 2016 Board meeting.”

MOVED by: K. Gable
IN FAVOUR: Unanimous
CARRIED YES

SECONDED by: D. Hillhouse

6. 0938689 BC Ltd. – 1335 7th Avenue

MOTION:

“That the Board approve the remittance of a \$10,000 Façade Grant to 0938689 BC Ltd. for 1335 7th Avenue, as ratified at the August 17, 2016 Board meeting.”

MOVED by: K. Gable
IN FAVOUR: Unanimous
CARRIED: YES

SECONDED by: D. Hillhouse

7. Prince George and District Senior Citizens Activity Centre Society – 425 Brunswick Street

MOTION:

“That the Board approve the remittance of a \$4,436.40 Façade Grant to the Prince George and District Senior Citizens Activity Society for 425 Brunswick Street, as ratified at the August 17, 2016 Board meeting.”

MOVED by: K. Gable
IN FAVOUR: Unanimous
CARRIED YES

SECONDED by: P. Myatovic

8. Kask Taproom and Eatery Ltd. (1067890 BC Ltd.) - 1230 4th Avenue

MOTION:

“That the Board approve the remittance of a \$5,000 Façade Grant to Kask Taproom and Eatery Ltd. (1067890 BC Ltd.) for 1230 4th Avenue, as ratified at the August 17, 2016 Board meeting.”

MOVED by: K. Gable
IN FAVOUR: Unanimous
CARRIED: YES

SECONDED by: D. Hillhouse